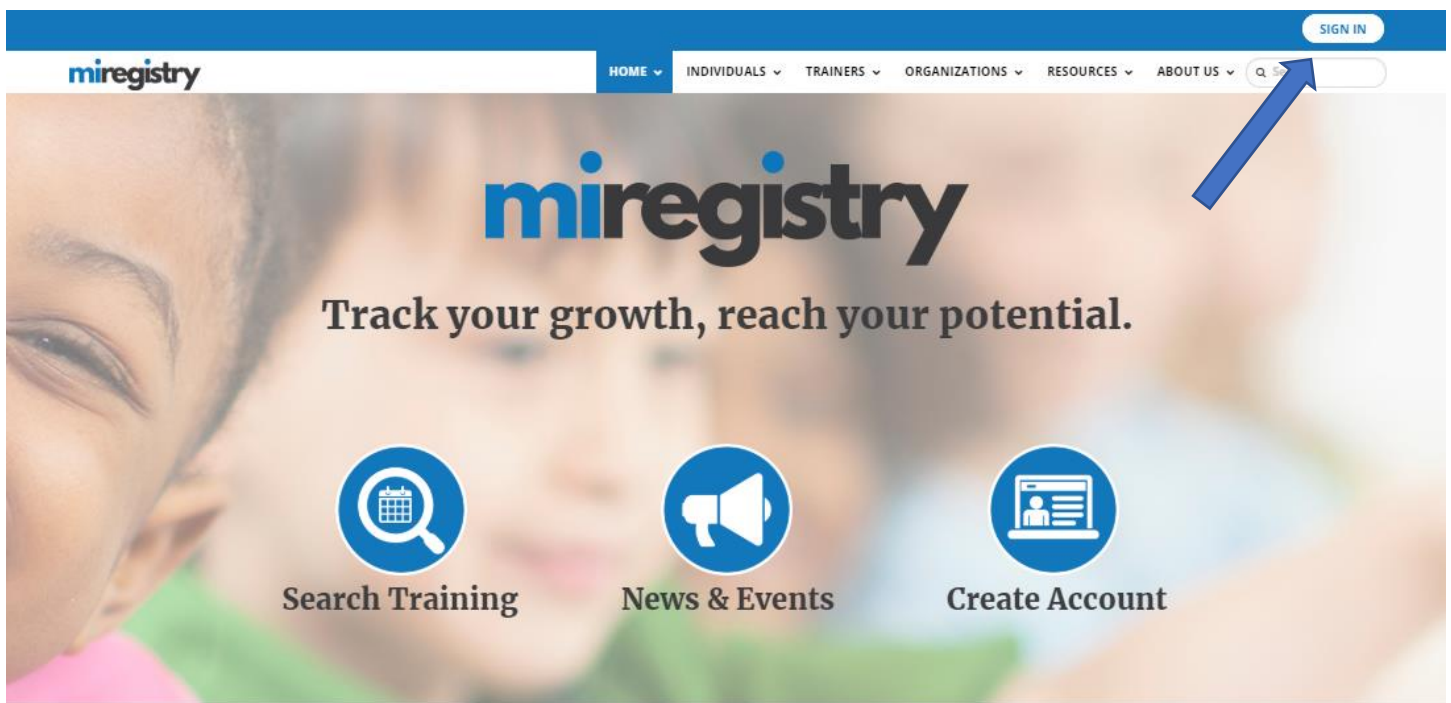


## Connecting a Stripe Account

This guide will walk you through connecting a Stripe account in your organization profile. A Stripe account is required to utilize online registration before your event. Before you log in to your MiRegistry account, you can visit [www.Stripe.com](http://www.Stripe.com) to create your Stripe account so that you can easily link the account through our site, or you can link right from our site.

Go to [www.miregistry.org](http://www.miregistry.org)



1. Click the **SIGN IN**.

## Log In to your Account




Powered by  INSIGHT

Email Address

Password

Remember me

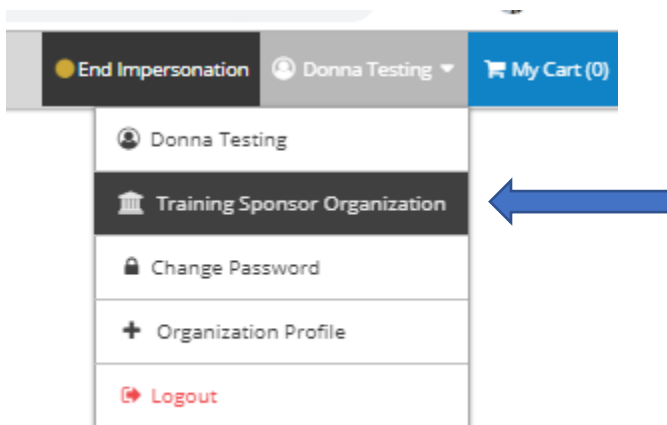
 Login

[Forgot Password?](#)

[Create Account](#)

1. Enter your credentials and click **LOGIN**.

## Access your Organization Account Settings



1. In the top right corner, click on your name and select your organization name in the black bar.

## Organization Profile


#19583

Training Sponsor Organization

Status	Org Details	Settings	Employees	Reports
--------	-------------	----------	-----------	---------

### Online Registration


Pending as of 04/22/2019

 You must connect your STRIPE account and then agree to the terms and conditions to complete activation.

### Stripe Account

No Stripe Account Found




 Link Stripe Account

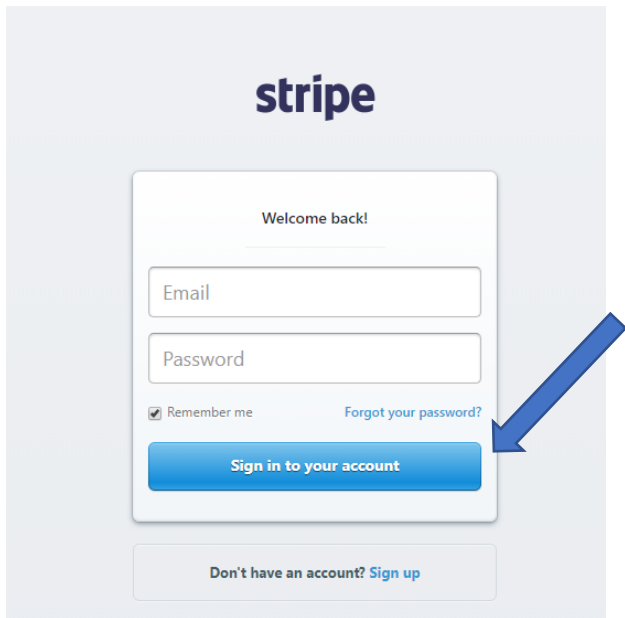
1. Click on your 'Settings' tab in your organization account.
2. Click the **LINK STRIPE ACCOUNT** button.

Link your Stripe Account

stripe

 Already have a Stripe account? [Sign in](#)

1. If you already have a Stripe account, you can click the SIGN IN link at the top of the page.



1. Enter in your email and password and click **SIGN IN TO YOUR ACCOUNT** to link your account.

## Stripe Account Connected



⚠ You must "Agree" to the terms & conditions below to complete the online registration activation.

### Online Registration Terms & Conditions

#### 1. Acceptance of Terms

The Michigan Professional Development Registry (under contract with the Michigan Department of Education to provide software as a service) provides this Registration Module to you subject to the following Terms of Service (TOS). In order to use this online service, you must agree to the TOS. We may amend these terms at any time by posting the amended terms on this site. Amendments are effective 7 days after posting. These terms apply to both event organizers who use our services and event attendees

I agree to the registration terms and conditions

[Back to Settings>](#)

1. Agree to the terms and conditions by clicking the box.

Stripe Account Connected




---

[Back to Settings >](#)

1. Success! Your Stripe account is connected.

## Create your Stripe Account

**stripe** Already have a Stripe account? [Sign in](#)



**MI Professional Development Registry would like you to start accepting payments with Stripe.**  
Take a minute to answer a few questions and then you'll be ready to go. MI Professional Development Registry will have access to your data, and can create payments and customers on your behalf.

**Activate your account**  
We need to learn more about you and your business before you can process payments on Stripe. Except where noted below, the information you provide will only be visible to the account owner and administrators.  
[Learn more](#) →

**Business details**

**Country**

If you don't see your country, [let us know you're interested](#).

**Business address**

1. Enter in your organization information.

## Business phone

USA ▾ +1 (555) 678-1212

## Type of business

Individual, sole proprietor, or single-member LLC ▾

## Employer Identification Number (EIN) Optional

12-3456789

If you use your Social Security number for business tax purposes, you can use that instead.

## Business website

company.com

No website yet? You can share an app store link or a social media profile (business profiles are preferred).

## Business description

Please select industry... ▾

Describe what you sell, whom you sell to, and when you charge your customers.

## How long after paying will your customers typically receive their goods or services?

Please select... ▾

1. Enter in your organization information.

## You, the individual or sole proprietor

An individual or sole proprietor must activate their own account. If you're trying to activate this account on behalf of someone else, [please invite them](#) to become the account owner and complete the activation themselves.

### Legal name

### Job title

### Phone number

### Date of birth

### Last 4 digits of Social Security number

### Home address



1. Enter in the qualifying information for the individual listed with your organization's financial account.



## Credit card statement details

This information may appear on your customers' credit card statement. You can change it at any time.

### Statement descriptor

This is the business name that will show up on your customers' bank or credit card statements. Choose something they will recognize to help prevent disputes.

 CITIBANK -- 1234 STATEMENT

Amount	Transaction
\$340.00	YOUR COMPANY NAME
\$20.00	PAYROLL

### Support phone number

### Customer support address

 Use business address

1. Enter the credit card statement information.

## Bank details

You must provide a checking account. If you'd like to accept currencies other than USD, you will need to provide an account for each one. [Learn more →](#)

### Routing number



### Account number



Please ensure that the bank account you provide is a bank account opened under the legal owner or business name that you have provided to Stripe.

### Confirm account number

1. Enter your organization's bank information. Please note that if your events are free, your card will not receive funds or be charged any fees.

**Two-step authentication**  
Strengthen your account's security by protecting it with your phone in addition to your password.

**Mobile number**

USA ▾ +1 (555) 678-1212

By providing your mobile number, you agree to receive autodialed text messages from Stripe.

---

**Almost done! Save your Stripe account.**

**Email**

**Password**

You'll be taken back to MI Professional Development Registry ([mistaging.newworldnow.com](http://mistaging.newworldnow.com)) right away.

By creating your account, you agree to our [Services Agreement](#), [Connected Account Agreement](#), and certify that the information you have provided is complete and correct.

Stripe, Inc. is a registered ISO of Wells Fargo Bank, N.A., Concord, CA.

1. Complete the two-step authorization process.
2. Create your login credentials for your account.
3. When all the information is complete, click **AUTHORIZE ACCESS TO THIS ACCOUNT**.

**Success!**

Stripe Account Connected



[Back to Settings >](#)

1. Success! Your Stripe account is connected.